

**NOTICE OF FINAL ACTION  
PLANNING BOARD REFERRALS**

As mandated by New York State General Municipal Law, this form must be completed and filed within thirty (30) days after final action has been taken by the local agency.

**Date of Action:** \_\_\_\_\_

**Niagara County Planning Board Referral Number:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_

**Municipality:** \_\_\_\_\_

**Action Taken by Municipality:** \_\_\_\_Approved \_\_\_\_Denied \_\_\_\_Other (explain)

\_\_\_\_\_

Overruled County Planning Board Recommendation(s) by a vote of: \_\_\_\_\_

If acted contrary to the County Planning Board please provide reasons for action:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
**Referring Officer's Signature**

Article 12B, Section 239-m of the General Municipal Law requires the County Planning Board to review all zoning actions as specified by the statute. Zoning actions include: zoning ordinances and amendments, site plans, special permits, use permits, variances and exceptions. It also provides that a recommendation to deny and/or other qualifications by the County Planning Board may be overruled by the local referring agency by a majority of its membership plus one. The law also requires the municipal agency to advise the County Planning Board on its action within thirty days of taking final action.

**PLEASE RETURN WITHIN THIRTY (30) DAYS OF FINAL ACTION TO:**

NIAGARA COUNTY PLANNING BOARD  
VANTAGE CENTER - SUITE 1  
6311 INDUCON CORPORATE DRIVE  
SANBORN, NEW YORK 14132